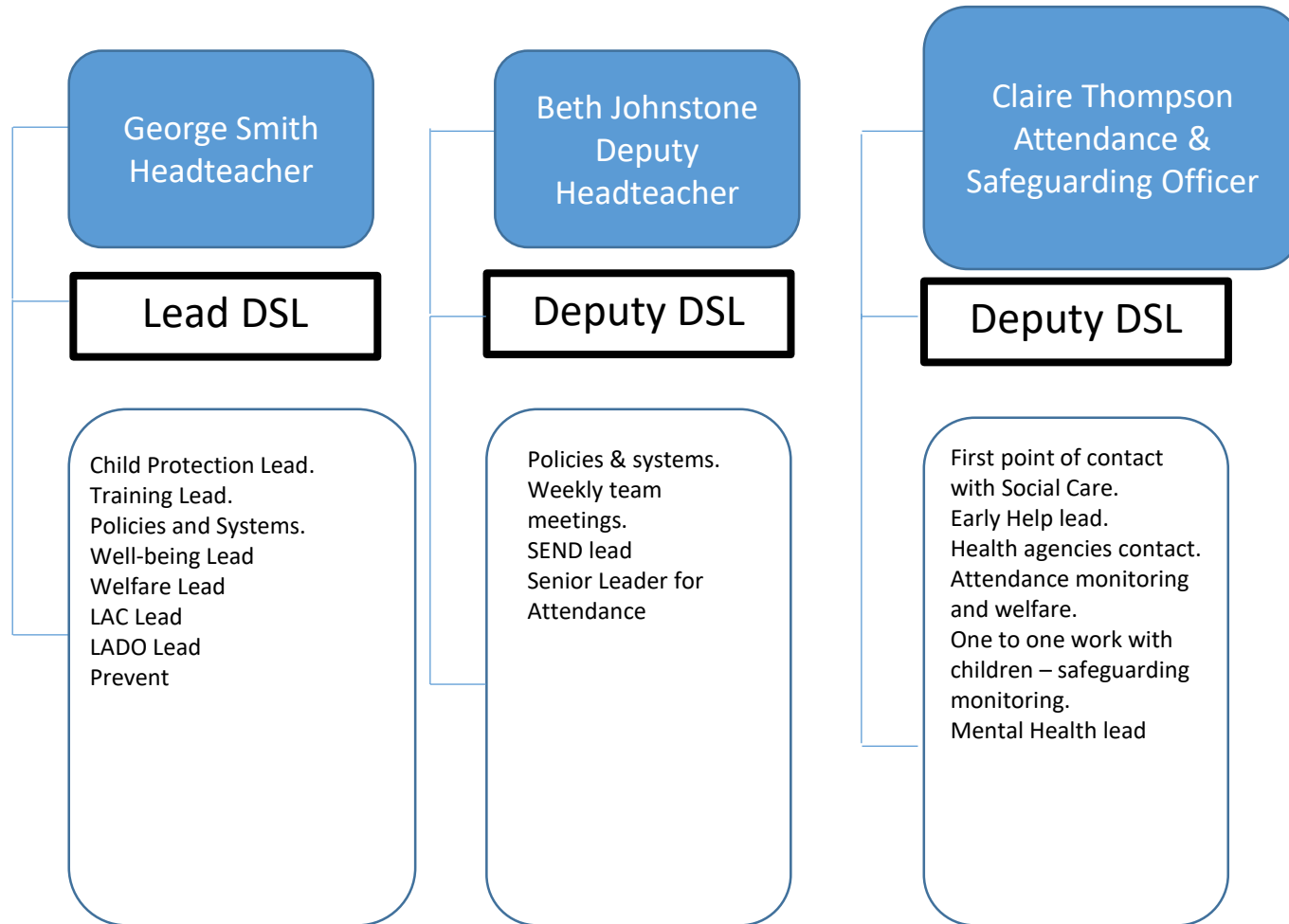




Safeguarding Structure Ashbrook Junior School

January 2024



Wider Safeguarding Team

Safeguarding Governor: *Pippa Wood*

Additional Deputy DSL: *Vacancy*

Named first aid lead: *Sam McKie*

Online safety: *Sam Huntingdon*

Health and safety: *Sam McKie*

Site safety: *Andrew Simmons*

Training Safeguarding
Records Admin: *Sam McKie*



Safeguarding Structure Ashbrook Junior School
April 2023



Monitoring – concerns, school procedure and practice

Daily	<i>Communication between DSL and deputies. Monitoring MyConcern and sharing information. Discussion with agencies as appropriate.</i>	Visitors: <i>Electronic signing, ID checks, safeguarding information shared.</i>
Weekly	<i>DSL meetings to share updates. Key staff informed on relevant children and cases. Reviewing L4 cases and any outstanding actions.</i>	
Half termly or termly	<i>Safeguarding team members attend safeguarding meetings. Supervision for staff. Updating training. Attendance reviewed and parents contacted.</i>	Supply staff: <i>Induction and verbal information in relation to safeguarding and school procedures.</i>
Annually	<i>Updating mandatory safeguarding training through SSS.</i>	
Transform Trust	<i>Half termly desktop review of MyConcern by Claire Smith Trust Advanced DSL.</i>	